

## Bonnyville Municipal Library Board Meeting

Minutes for February 6, 2024

Location: Library Lounge & Zoom

**In Attendance: Jo-Anne Cooper, Scott Kovatch, Leila Brosseau,  
Brian McEvoy, Neil Langridge, Mike Krywiak  
Administration: Nicole Labrie**

Item	Topic	Action Required
1.0	<b>Call to order</b> <ul style="list-style-type: none"> <li>• Jo-Anne 5:01 PM</li> </ul>	
2.0	<b>Land Acknowledgment</b>  The Town of Bonnyville Municipal Library Board acknowledges that where we are today is on the traditional lands, meeting grounds and traveling routes of the Cree, Denesuline, Metis and Inuit Nations. This territory is known today as Treaty 6 Territory and Metis Nation of Alberta, District 12. We pay our respects to the Cree, Denesuline, Metis and Inuit ancestors of this place and reaffirm our relationship with one another.	
3.0	<b>Adoption of February 2024 Agenda</b> <ul style="list-style-type: none"> <li>• Brian moves to accept - unanimous</li> </ul>	
4.0	<b>Adoption of January 2024 Minutes</b> <ul style="list-style-type: none"> <li>• Mike moves to accept as presented – unanimous</li> </ul>	
5.0	<b>New Business</b> <ul style="list-style-type: none"> <li>• <b>5.A. Request for Decision: Creation of Employee Performance Management Policy</b> – Mike moves to accept with amendments proposed - unanimous</li> <li>• <b>5.B. Request for Decision: Leave of Absence Policy</b> – Leila moves to accept as presented - unanimous</li> <li>• <b>5.C. Request for Decision: Approving 2023 Annual Report to Submit to PLSB</b> – Neil moves to accept with corrections made to personal information - unanimous</li> <li>• <b>5.D. Request for Decision: Approving 2023 Financials</b> – Scott moves to accept as presented - unanimous</li> <li>• <b>5.E. For Your Information: January 2024 Financials</b> – Neil moved to accept information</li> </ul>	<ul style="list-style-type: none"> <li>• 5.A. Nicole to amend a paragraph on employee file review</li> <li>• 5.C. Nicole to correct and submit to PLSB</li> <li>• 5.D. Nicole will submit 2023 financials to accountant</li> </ul>

6.0	<b>Manager Report &amp; Programmer Report</b> – Updates on January events, book allotment, Valentines for Seniors	
7.0	<b>Board Member Reports</b> <ul style="list-style-type: none"> <li>• Leila mentioned 6:30 may have been too late a start for Family Literacy Night, something to note for next year.</li> <li>• Scott mentioned that if we have books leftover from book sales that we do not want to keep, we can contact the Rotary Club</li> </ul>	
8.0	<b>Next Meeting</b> <ul style="list-style-type: none"> <li>• March 5 at 5 PM, library lounge &amp; Zoom</li> </ul>	
9.0	<b>Adjournment</b> <ul style="list-style-type: none"> <li>• Neil at 5:52 PM - unanimous</li> </ul>	